

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 26, 2021, at 6:35 p.m., via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Mary Hirsch-Schena, President
Andrew Caya, Vice President
John Bartimole
Janine Fodor
Paul Hessney
Ira Katzenstein
Kelly Keller
James Padlo
Frank Steffen, Jr.

Excused:

STAFF PRESENT: Rick Moore, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk – via Zoom
Aaron Wolfe, Director of Human Resources
Mike Martel, Director of Technology
Jen Mahar, Coordinator of State and Federal Aid Programs – via Zoom
Jen Kless, Coordinator of Curriculum and Instruction
Jeff Andreano, HS Principal – via Zoom
Lauren Stuff, WW Principal – via Zoom
Brian Crawford, EV Principal – via Zoom

Faculty and Staff via ZOOM

Carrie Peters		Marie Rakus
Sue Frentz		Colleen Davis
Steve Sorensen		Leslie Morey-Nasuta
Karen O'Dell		Savannah Skinner
Ryan Nawrot		Rachael Scheiber
Tracey Spears		Matt Perry
Deb Weatherell		Chris Stavish
Jill Obenrader		Kristin Gustason
Heather Billings		Maria Brooks
Danny Brooks		

OTHERS: Kate Sager, OTH
Mike LaValley – Y&W
Shawn Wright – Y&W
Bill Battaglia – Y&W
Carl Calarco – Campus Construction

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Moved by I. Katzenstein, seconded by J. Padlo, to approve the agenda as presented.

Agenda Approved

Ayes 9

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Communications/Commendations

- a. Congratulations to the following December Harold Dutton Students of the Month: Lilly Guenther, Andrew Zaleski, Ashley Edwards, Anthony Bardo, Brennan Kielar, Thomas Kielar, Evan Snyder, Iraya Prosser, Riti Anumalasetty, David Ruszkowski, Lily Todd, Garrett Meerdink, Lily Schena, Connor Valenti, Gavin Weseman, Makenna Cummings, Maxwell Wolfe, Zoey Clayson, Yuki Wada and Rhiannon Taylor
- b. Congratulations to the students who were tapped for membership in our chapter of the National Honor Society
- c. The Olean High School English Department held its annual Poetry Out Loud competition and would like to congratulate Ruth Scordo, first place competitor, and Grace Ventura, runner up. The department would also like to commend participants Savannah Coker, Mary Carll, David Ruszkowski, and Riti Anumalasetty on their performances. This year's competition was dedicated to Marianne McCarthy, who was a school district employee and enthusiastic supporter of this competition and all of our students' theatrical and musical endeavors

Communications/
Commendations

Discussion Items

Mike LaValley, Young & Wright and Carl Calarco, Campus Construction discussed the Capital Improvement Project

Overview:

- Building Condition Survey
- Mechanical, Electrical, Plumbing
- Safety
- Student Experiences
- High School – auditorium, lockers, toilets, HVAC, strobes, cafeteria, site
- OIMS – turf field, courtyard, exterior flashing, regrout pool, fire alarm, lighting, HVAC, elevator
- WW – nurse's office, classrooms, sinks, corridor, bells, clocks, cafeteria, HVAC, masonry, crawl space, main entrance; Capital Outlay project for electrical sign
- EV – nurse's office, PA system, clocks, cafeteria, digital sign, asphalt
- Smart Schools – align with Capital Improvement Project – two PreK classrooms at EV – reviewed Option 1 and Option 2
- Key Dates – Design (July 2020-July 2021); NYSED Review (August 2021-December 2021); Bid Period (January 2022); construction (Spring 2022 – Fall 2023)

Discussion Items

Committee Reports:

- a. Operations – January 4 – given by Ira Katzenstein
- b. Buildings & Grounds – January 12 – given by Jim Padlo
- c. Safety – January 20 – given by Rick Moore
- d. Audit/Finance – January 21 – given by Paul Hessney (corrections to minutes)

Committee Reports

Superintendent's Report:

- a. MUSH – Making Us Stronger Huskies – remedial assistance during winter and spring breaks

Superintendent's
Report

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- b. Summer STAR – in the planning stages – possible program at each elementary school as well as grades 4 – 8 at high school; remedial math, reading and ELA
- c. Low risk sports bowling and swimming starts February 1st

Consent Agenda:

Consent Agenda

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on December 15, 2020.

That the Treasurer's Preliminary Report dated December 31, 2020, be accepted and placed on file.

That the Warrant Report for December 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2020, be accepted and placed on file.

That the CSE recommendations reviewed on January 26th be approved.

CSE

2020-2021

908004067	908003319	908001133	908002913	908002819
908003686	908003304	908002782	908002134	900457841
908001972	908001328	900457322	900455827	900455984
900457861	908003652	908001479	908002450	908001737
908000863	908001701	908001551	908001412	908000862
908003305	908001604	900455709	908003981	900447294
900441960	900457542	908002096	900441431	100600000
908002278	908001265	908001662	908001425	908001914
908003920	908000870	900455855	092510024	900447473
092500003	908003218	908003926	908001236	908000993
091050004	908000819	908002312	081910001	900458006
908000810	908001154	900455107	908001630	908002827
908000802	900458008	900447895	908001560	900457921
900455857	908002399	908001513	900455864	900417789
082830000	900448346	908000688		

CPSE to CSE

2021-2022

908003570

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That the CPSE recommendations reviewed on January 26th be approved.

CPSE

2020-2021

908003938	908003958	908003937	908003943	908003892
908004205	908003922	908004179	908003948	908003954
908003570	908004231			

CPSE

2021-2022

908003958	908003937	908003943	908004205	908003954
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That the OIMS and OHS SAC Quarterly Reports for the period October 1, 2020 through December 31, 2020 be accepted.

That the list of Conditional and Non-Conditional Substitutes be appointed.

Ayes 9 Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, that a special board meeting be held on Tuesday, February 2, 2021, at 6:30 pm, for the purpose of discussing the process and procedure used in evaluating the Superintendent.

Special Board
Meeting February 2,
2021

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to award the professional audit services bid to Drescher & Malecki LLP for a cost of \$17,000 year one (2020-2021); \$17,000 year two (2021-2022); \$17,500 year three (2022-2023); \$18,000 year four (2023-2024); \$18,500 year five (2024-2025).

Drescher & Malecki
Awarded Audit
Services Bid

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, and BE IT HEREBY RESOLVED that the Board of Education of the Olean City School District hereby approves the attached License Agreement with Cattaraugus-Allegany BOCES and authorizes and directs the Superintendent to execute the agreement.

BV Property
License Agreement
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding school nurse coverage.

OESPA MOA
Approved – Nurse
Coverage

Ayes 9

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Teachers' Association regarding teacher retirement benefits, in accordance with the terms of the MOA, for the 2020-2021 school year only.

OTA MOA
Approved –
Retirement Benefits

Ayes 9

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean High School Earth Science, Biology, LOTE Classes Out of Country Trip to Australia and New Zealand in July 2023. Approval is granted with the understanding that all school rules and regulations will be followed. District cost will be for bus transportation to and from the airport. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Out of Country Trip
to Australia and
New Zealand
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Fodor, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Jena Dodge, Teacher Aide, retroactive from January 4, 2021 through January 19, 2021.

Jena Dodge
Granted Unpaid
Leave of Absence

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Patti-Ann Brown, Social Studies teacher effective February 19, 2021.

Retirement
Resignation of
Patti- Ann Brown
Accepted With
Deep Regret

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Debra Ralston, Teacher Aide, retroactive to August 15, 2020.

Retirement
Resignation of
Debra Ralston
Accepted With
Deep Regret

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of David Jackson, Cleaner, retroactive to January 16, 2021.

Resignation of
David Jackson
Accepted

Ayes 9

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Kristiana Pavone, Modified Girls' Softball Coach, for the 2020-2021 school year.

Kristiana Pavone
Coach Resignation
Accepted

Ayes 9

Nays 0

Motion Carried

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Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Tracey Spears as a Teacher on Special Assignment as an Instructional Coach retroactive to October 19, 2020. Annual stipend \$5,000 (pro-rated).

Tracey Spears
Appointed TOSA –
Instructional Coach

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following 2020-2021 Coach appointment:

Richard DiMartino
Appointed Modified
Girls' Softball
Coach

Richard DiMartino, Modified Girls' Softball Coach, index .060, \$2,393 annual stipend

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following 2020-2021 Coach appointment:

Steve Anastasia
Appointed Bowling
Coach

Steve Anastasia, Bowling Coach, index .060, \$2,393 annual stipend

Ayes 9

Nays 0

Motion Carried

Informational Items:

- a. Special Board Meeting - Tuesday, February 2 at 6:30 PM
- b. Technology Committee - Thursday, February 4 at 3:30 pm
- c. Operations Committee - Monday, February 8 at 4:30 pm
- d. Buildings and Grounds Committee - Tuesday, February 9 at 4:30 pm
- e. Audit/Finance Committee - Thursday, February 11 at noon
- f. School Health Team - Thursday, February 11 at 3:30 pm
- g. Board Meeting - Tuesday, February 23 at 6:30 pm

Informational Items

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 8:15 pm.

Adjournment

Ayes 9

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: January 28, 2021

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	THOMAS, BROOKE	ASSOCIATES	YES